



AVALON GOLF AND COUNTRY CLUB APPLICATION FOR EMPLOYMENT

(AN EQUAL OPPORTUNITY EMPLOYER AND A DRUG-FREE WORKPLACE)

PERSONAL INFORMATION

(PLEASE PRINT LEGIBLY.)

DATE / /

NAME			
LAST	FIRST	MIDDLE	
CURRENT ADDRESS			
STREET	CITY	STATE	ZIP
PHONE NO.			

EMPLOYMENT DESIRED

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED NOW?	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?	
HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE?	WHERE?	WHEN?
REFERRED BY		

EDUCATION

TYPE OF SCHOOL	NAME AND LOCATION OF SCHOOL	NO. OF YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
HIGH SCHOOL			Yes <input type="checkbox"/> No <input type="checkbox"/>	
COLLEGE			Yes <input type="checkbox"/> No <input type="checkbox"/>	
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL			Yes <input type="checkbox"/> No <input type="checkbox"/>	

GENERAL

SPECIAL SKILLS	
ACTIVITIES (CIVIC, ATHLETIC, ETC.)	
U.S MILITARY OR NAVAL SERVICE	RANK
PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES	

REFERENCES GIVE THE NAME OF THREE PERSONS, NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1.			
2.			
3.			

FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST).

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM _____ TO _____				
FROM _____ TO _____				
FROM _____ TO _____				
FROM _____ TO _____				

Are you either a U.S. Citizen or an alien authorized to work in the United States? Yes No

Are you over 18 years of age? Yes No

If not, your employment is subject to verification of the minimum legal age requirements and a minor work permit will be required.

Within the past seven (7) years, have you ever been convicted, pled guilty or pled "no contest" to a felony or misdemeanor other than a traffic violation? Yes No

If yes, please explain _____

Please explain any gaps in employment of more than six months _____

Were you ever discharged by any Company? Yes No If yes, give name of Company(ies) and reason _____

Which of your former jobs did you like the best and why? _____

We are firmly committed to the Company's policy of equal employment opportunity and affirmative action. Toward this end, the Company will continue to recruit, hire, train and promote persons in all job titles, without regard to race, color, religion, sex, national origin, age, handicap, ancestry, Vietnam-era or disabled veteran status. We will base all decisions on merit so as to further the principle of equal employment opportunity. This policy extends to promotions and to all actions regarding employment including compensation, benefits, transfers, layoffs, return from layoff, company-sponsored training and social programs.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigations of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you.

SIGNATURE _____ **DATE** _____

DO NOT WRITE BELOW THIS LINE
OFFICE USE ONLY

INTERVIEWED BY _____ **DATE** _____

REMARKS _____

NEATNESS _____ **ABILITY** _____

HIRED YES NO **POSITION** _____ **DEPT.** _____

SALARY/WAGE _____ **DATE REPORTING TO WORK** _____

APPROVED 1. _____ 2. _____ 3. _____
EMPLOYMENT MANAGER DEPT. HEAD GENERAL MANAGER